



**CITY OF LOS ALTOS
CITY COUNCIL MEETING
December 1, 2015**

SPECIAL ITEM

Agenda Item # 1

SUBJECT: Submit nominations for Mayor and Mayor Pro Tem for 2015/16

BACKGROUND

Section 2.2 of the Council Norms and Procedures details the process for the Election of Mayor (for complete text of the section, see the Council Norms and Procedures):

“Election of Mayor. Only Council members elected by the voters may serve as Mayor...the term of office shall be one year. The Council member must have served at least 23 months to be eligible for Mayor. A majority vote of the Council is necessary to designate the Mayor. If there is at least one elected Council member with a minimum of 23 months of service who has not served as Mayor, he or she shall be designated Mayor before those who have already served as Mayor.”

Section 2.3 outlines the process for the Election of Mayor Pro Tem (for complete text of the section, see the Council Norms and Procedures):

“Election of Mayor Pro Tem. Only Council members elected by the voters may serve as Mayor Pro Tem...the term of office shall be one year. The Council member must have served at least 11 months to be eligible for Mayor Pro Tem. A majority vote of the Council is necessary to designate the Mayor Pro Tem. If there is at least one elected Council member with a minimum of 11 months of service who has not served as Mayor Pro Tem, he or she shall be designated Mayor Pro Tem before those who have already served as Mayor Pro Tem.

If there are two or more such members who have served more than 11 months and have never served as Mayor Pro Tem, the one having served the longest time on the Council shall be designated as Mayor Pro Tem...in the event there are two or more members, who have never served as Mayor Pro Tem and have served the same length of time, the one who received the greatest number of votes at his/her election or re-election to the Council shall become Mayor Pro Tem.”

EXISTING POLICY

Council Norms and Procedures

PREVIOUS COUNCIL CONSIDERATION

None

DISCUSSION

The following is a list of Council members in order of seniority and service record:

- Councilmember Satterlee (re-elected in 2012 with the second highest number of votes, previously served as Mayor Pro Tem in 2007/08 and 2012/13, and Mayor in 2008/09 and 2013/14)

- Councilmember Pepper (elected in 2012 with the highest number of votes, previously served as Mayor Pro Tem in 2013/14 and Mayor in 2014/15)
- Councilmember Bruins (elected in 2012 with the third highest number of votes, previously served as Mayor Pro Tem in 2014/15 and has no previous service as Mayor)
- Councilmember Prochnow (elected in 2014 with the highest number of votes, has no previous service as Mayor Pro Tem or Mayor)
- Councilmember Mordo (elected in 2014 with the second highest number of votes, has no previous service as Mayor Pro Tem or Mayor)

Any Council member may offer a nomination for the position of Mayor, with no second required. If at least three affirmative votes are cast, the nominated member becomes the Mayor.

Following the selection of Mayor, any Council member may offer a nomination for Mayor Pro Tem. A second is not required. If at least three affirmative votes are cast, the nominated member becomes the Mayor Pro Tem.

According to the Council Norms and Procedures and Council members' service records, designated candidates would be Councilmember Jeannie Bruins as Mayor and Councilmember Mary Prochnow as Mayor Pro Tem.

Seating of Council members

Section 2.1 of the Council Norms and Procedures outlines the process for seating of Council members:

“Seating preferences on the dais shall be made by the Mayor, Mayor Pro Tem and then by seniority of the rest of the members, in that order. If two members have equal seniority based on year elected, then the member with the higher vote count in their most recent election is considered to have higher seniority.”

PUBLIC CONTACT

Posting of the meeting agenda serves as notice to the general public.

FISCAL/RESOURCE IMPACT

None

ENVIRONMENTAL REVIEW

Not applicable

RECOMMENDATION

Submit nominations for Mayor and Mayor Pro Tem for 2015/16

ALTERNATIVES

Not applicable

Prepared by: Jon Maginot, City Clerk/Assistant to the City Manager

Approved by: Marcia Somers, City Manager

ATTACHMENTS: None

Submit nominations for Mayor and Mayor Pro Tem for 2015/16